

**Official Constitution
of the
American Motors Owners Association, Inc.**



ARTICLE I: NAME AND PURPOSE

SECTION 1: NAME AND LOGO

- A. The name of this association shall be the “American Motors Owners Association, Incorporated”, hereinafter referred to as “AMO” or “the Association”.
- B. The official logo of AMO shall be a blue circle with the letters “AMO” in blue in the center, and “American Motors” above the letters curved along the circle and “Owners Association” below the letters curved along the circle, in red. A correct facsimile is in the upper right-hand corner of this document.
- C. Any AMC club who is not affiliated with AMO may apply to hold their own show concurrent with the Concours Show at the AMO National Convention. A formal request must be made to the International Convention Director a minimum of six months’ in advance of the National Convention. A dedicated location will be provided on the show field. All participants must join AMO for a minimum of a year, which can include the electronic membership option. Each participant will also pay the “Display Only” fee applicable. Should a member wish to participate in the AMO Concours judging, they may do so and pay the Concours fee, including the “Display Only” fee. Any specialized signage or other requirements will be borne by the visiting club.
- D. Only official chapters of AMO shall be allowed to display any AMO representation which may be interpreted as a legal facsimile in their publications and/or course of normal business.

SECTION 2: PURPOSE

- A. AMO shall exist expressly for the purpose of aiding and encouraging the use, enjoyment, preservation and/or restoration of all American Motors produced vehicles beginning with the 1958 model year and ending with the 1988 model year. Said purpose shall also apply to American Motors affiliates such as Jeep and Renault built by AMC in North America.
- B. AMO shall endeavor to increase communication and fellowship among those who demonstrate a bona fide interest in the above-mentioned vehicles.
- C. In order to perpetuate these goals, AMO shall support and encourage the development of chapters throughout the world.

ARTICLE II MEMBERSHIP AND DUTIES

SECTION 1: MEMBERSHIP

- A. AMO is a world-wide association and membership in said Association is open to all persons who demonstrate a bona fide interest in the purpose and goals of the Association.

- B. An application shall be deemed as accepted upon receipt of the completed membership application and full payment of dues to the AMO Membership Director, as levied by the AMO Board of Directors.
- C. Married persons may apply for membership jointly. In such a case, only one set of dues shall be required, granting both partners voting privileges.
- D. Any member in good standing shall have all of the rights and privileges of said status to include voting rights and the right to run for office.
- E. Any member may resign his/her membership status at any time by notifying the AMO Membership Director in writing. Such action shall result in a forfeiture of all dues previously paid.
- F. Honorary memberships may be bestowed upon any individual or organization for meritorious contributory accomplishments.
- G. Such memberships shall be issued with a simple majority vote of the Board of Directors. Such memberships shall include all of the rights and privileges of any member in good standing. An honorary member shall not be required to pay any dues.
- H. The Board of Directors may expel or suspend any member whose conduct is, in their judgment, detrimental to the purpose, goals and/or direction of the Association. The Chairman of the Board shall initiate this action through a letter to the Board of Directors explaining the situation and pending action, requesting input and direction. Based upon the input of the Board of Directors, action shall be taken as determined by the largest number of responses. The Chairman of the Board shall then be responsible for informing the individual of the charges and the action taken.
- I. The membership roster, mailing list and all other membership information is the official property of AMO. No other club, organization or other entity may use these materials without the written permission of both the President and the Board of Directors. Any member supplying such information to any other club, organization or other entity for the purpose of their aggrandizement shall be subject to immediate expulsion by a simple majority vote of the Board of Directors.

SECTION 2: DUES

- A. Dues shall be set by the Board of Directors. Dues shall be uniform in cost except where postage costs are excessive, wherein a surcharge shall be levied in order to maintain parity.
- B. Any member who falls more than sixty (60) days delinquent in the renewal of his/her membership dues shall be placed in "expired member" status and no longer receive newsletters or other mailings.

ARTICLE III: CONVENTIONS AND MEETINGS

SECTION 1: CONVENTIONS

- A. An annual national convention shall take place as determined by the Board of Directors. Such responsibility shall include determining the time and place of said convention. Notification of same shall be accomplished through the Association's official periodical no less than two (2) issues prior to the convention date or no less than four (4) months prior to the convention date if any other notification method is used.

- B. Activities at the annual national convention shall be determined through the joint effort of the club officers, the Board of Directors, the International Convention Director and those committees deemed necessary by the Board of Directors.
- C. Effective in the year 2020, any non-AMO club may hold their own show on the day of the AMO National Convention Concoors Show with the following stipulations. All participants at the National Convention must become AMO members. Each new member will receive a one-year digital membership with AMO and the non-AMO club will pay a fee (to be determined) to defray costs incurred by the Host Club at the National Convention.
- D. Regional conventions may be scheduled at the discretion of the chapters and individuals sponsoring same. There may be no direct conflict with either the annual national convention or any other regional convention.
- E. In order for regional conventions to be sanctioned, they must go through the Chapter Director. In the event that such sanctioning is not authorized, the regional convention shall then be classified as a local event not needing national sanctioning.

SECTION 2: MEETINGS

- A. An annual membership meeting shall be held in conjunction with the annual national convention of AMO. The exact time and location of the meeting shall be published along with other pertinent information concerning the convention and its activities as soon as information is confirmed. The President shall preside over this meeting; in his/her absence, the Vice-President shall preside; in his/her absence, the Chairman of the Board shall preside.
- B. Any member in good standing may bring up business for discussion at the annual membership meeting providing the presiding officer deems it relevant.
- C. Only members in good standing or honorary members may speak or cast votes. Proxies are not acceptable.

SECTION 3: REGIONAL MEETINGS

- A. Membership meetings may take place at AMO sanctioned regional conventions. The highest ranking officer of AMO in attendance shall preside. In the event no AMO officers are present, the local chapter president shall preside.
- B. The purpose of such regional meetings shall be of an informative nature. Members in attendance shall be apprized of official club business.
- C. Business attended to in regional membership meetings is not binding on AMO, but may be forwarded to the Board of Directors in the form of a resolution upon which to act.

ARTICLE IV: OFFICERS

SECTION 1: ELECTED OFFICERS

- A. AMO shall have five (5) Elected Officers: President, Vice-President, Chief Financial Officer, Secretary and Treasurer.
- B. These officers shall be elected by a simple majority vote of the Board of Directors. Elections shall be held by secret ballot at the Board of Directors annual meeting, just prior to the annual membership meeting.

- C. The term of office of these five (5) Elected Officers shall be two (2) years, with elections to be held each odd-numbered year. The term of office shall begin at the annual national convention time and end at the annual national convention two years afterwards.
- D. Any member in good standing wishing to run for an elected office may submit a resume to the Chairman of the Board prior to June 1st on the year the election is to be held. Nominations may be made at the annual Board of Directors meeting.
- E. All Elected Officers are expected to attend the annual Board of Directors meeting. All Elected Officers shall be responsible to the Board of Directors.
- F. The duties of the Elected Officers shall be as follows:
 - 1. President:
 - i. Oversee and manage the day-to-day operations of the Association;
 - ii. Be the official spokesperson for the Association, i.e., work with AMO International Convention hosts, automotive publications, other automotive associations/clubs, etc.;
 - iii. Appoint (with Board approval) all Appointed Officer positions;
 - iv. Preside over the annual membership meeting;
 - v. Attend regional meets whenever possible;
 - vi. Work with all Elected Officers and Appointed Officers to accomplish the work of the Association;
 - vii. Carry out the directives of the Board of Directors;
 - viii. Be afforded liberal flexibility in the execution of his/her directives with the Constitutional guidelines;
 - ix. Take on any additional responsibilities (not covered by any other officer position) of his/her choice;
 - x. Act as the official liaison between AMO and any/all publications' representatives;
 - xi. Work within a budget from the AMO Treasurer to publicize and promote the activities of AMO.
 - 2. Vice-President:
 - i. Immediately assume the duties of the President in his/her absence;
 - ii. Be the successor to the President in the event of a Presidential resignation or other cessation;
 - iii. Support the President in overseeing and managing the day-to-day operations of the Association;
 - iv. Take on responsibilities as assigned by the President and/or Board of Directors;
 - v. Be afforded liberal flexibility in the execution of his/her directives within the Constitutional guidelines;
 - vi. Take on any additional responsibilities (not covered by any other officer position) of his/her choice.
 - 3. Chief Financial Officer:
 - i. Accountable for the administrative, financial and risk management operations of AMO;
 - ii. Assist in formulating the Association's future direction and supporting initiatives;
 - iii. Develop financial strategies and manage capital requests;
 - iv. Participate in key decisions as a member of the executive management team (President and Chairman of the Board);

- v. Oversee the financial operations including, but not limited to, the Association's transaction processing systems and bank accounts;
 - vi. Personally review and approve all forms as required for Not-for-Profit organizations;
 - vii. Oversee the Treasurer's reporting of financial results to the Board of Directors;
 - viii. Understand and mitigate key elements of the Association's risk profile including monitoring of all open legal issues involving the Association;
 - ix. Maintain appropriate insurance coverage;
 - x. Ensure that record keeping meets the requirements of auditors and government agencies;
 - xi. Monitor cash balances and cash forecasts;
 - xii. Accept other responsibilities as assigned by the Board of Directors;
 - xiii. Obtain and maintain the Association's liability insurance;
 - xiv. Provide insurance certificates when requested.
4. Secretary:
- i. Maintain official records/documents of the Association;
 - ii. Take notes at the annual Board of Directors meeting, membership meeting and any other national meeting so requested; publish the notes when requested;
 - iii. Ensure that officers and members have printed information necessary at annual meetings;
 - iv. Act as a resource for AMO International Convention development, pre-registration and registration information;
 - v. Take on responsibilities as assigned by the President and/or Board of Directors;
 - vi. Be afforded liberal flexibility in the execution of his/her directives within the Constitutional guidelines;
 - vii. Take on any additional responsibilities (not covered by any other officer position) of his/her choice.
5. Treasurer:
- i. May be require to be bonded;
 - ii. Manage, disburse and account for the Association's revenues;
 - iii. Provide a detailed accounting of the Association's revenues to the President, Board of Directors and Internal Revenue Service;
 - iv. Prepare and file IRS Form 990;
 - v. Domicile and maintain the Association's financial records
 - vi. Domicile the revenues of the Association at an acceptable and reputable financial institution;
 - vii. Prudently invest excess revenues;
 - viii. Provide a simplified version of the annual financial report for publication.

SECTION 2: APPOINTED OFFICERS

- A. AMO shall have thirteen (13) Appointed Officers, with the possibility of adding similar positions should the need warrant same;
- B. Appointed Officers shall be appointed by the President with approval from the Board of Directors;
- C. Appointed Officers shall serve at the pleasure of the President and the Board of Directors. Appointed Officers shall be asked to make a two-year commitment at the same time the Elected

Officers take office. All Appointed Officers shall be accountable to the President and then the Board of Directors;

- D. Each Appointed officer shall be responsible for submitting a written report (when applicable) to the Board of Directors at their annual meeting;
- E. Each Appointed officer shall be responsible for writing at least one article for *American Motoring* per year in office (international convention to international convention);

F. The duties of the Appointed Officers shall be:

1. Membership Director:
 - i. May be required to be bonded;
 - ii. Maintain accurate and current membership records
 - iii. Work closely with the Newsletter Editor and the Classified Editor in order to ensure current membership is receiving publications;
 - iv. Solicit, receive and assign new memberships;
 - v. Provide monthly membership expense reports to the AMO Treasurer and President when so required;
 - vi. Maintain a bank account with a reputable bank;
 - vii. Forward membership monies collected to the AMO Treasurer on an agreed upon schedule;
 - viii. Answer questions pertaining to the Association and membership;
 - ix. Work closely with the Chapter Director in accomplishing his/her tasks.
2. Newsletter Editor:
 - i. Publish the official periodical of the Association, *American Motoring*;
 - ii. Solicit information to be included in the publication;
 - iii. Attempt to assimilate and publish information in a timely manner;
 - iv. Follow the "*American Motoring Publishing Guidelines*";
 - v. Be able to work with electronic formats and computer programs to efficiently lay out the publication;
 - vi. Edit information when necessary;
 - vii. Use whatever means necessary to ensure accuracy of information;
 - viii. Work closely with the AMO Treasurer to control costs;
 - ix. Work with reputable printer to maintain costs at a reasonable level;
 - x. Ensure that the publication is mailed out during the first week of each odd numbered month;
 - xi. Ensure that both foreign and domestic mailings (bulk rate) are accomplished in accordance with the current rules of the US Postal Service.
3. Tech Editor:
 - i. Provide technical support for member questions;
 - ii. Answer, to the best of his/her knowledge, the questions posted by the membership;
 - iii. Use whatever resources are necessary to ensure accuracy of information;
 - iv. Work closely with the Newsletter Editor in an effort to get the technical information published in a timely manner.
4. Race Car/High Tech Editor:
 - i. Provide race car/high tech support for member questions;
 - ii. Answer, to the best of his/her knowledge, the questions posted by the membership;
 - iii. Use whatever resources necessary to ensure accuracy of information;
 - iv. Work closely with the Newsletter Editor in an effort to get the race car/high tech information published in a timely manner.
5. Classified Editor:
 - i. Publish the official advertisement periodical of the Association, *Classified American*;
 - ii. Solicit information to be included in the publication;
 - iii. Attempt to assimilate and publish information in a timely manner;

- iv. Be able to work with electronic formats and computer programs to efficiently lay out the publication;
 - v. Edit information when necessary;
 - vi. Use whatever means necessary to ensure accuracy of information;
 - vii. Work closely with the AMO Treasurer to control costs;
 - viii. Work with reputable printer to maintain costs at a reasonable level;
 - ix. Ensure that the classified publication, ready to print, is e-mailed to the Editor of *American Motoring* by the deadlines for each issue as listed in *American Motoring*;
 - x. Ensure that both foreign and domestic mailings (first class) are accomplished in accordance with the current rules of the US Postal Service.
6. Treasury Sales Manager:
- i. May be required to be bonded;
 - ii. Domicile the revenues of the Association at an acceptable and reputable financial institution;
 - iii. Work closely with the AMO Treasurer on all financial matters;
 - iv. Purchase, advertise and sell AMC related items for the Association;
 - v. Provide up-to-date information on Treasury Sales items for publication;
 - vi. Maintain accurate records of all transactions;
 - vii. Sell Treasury Sales items at all AMO International Conventions, regional meets, local events and via the US Postal Service;
 - viii. Ensure that US mail items are shipped with no more than a one-week turnaround;
 - ix. Seek new products to sell; work with the AMO Treasurer and AMO President to determine the viability of same.
7. Concours Events Manager:
- i. Develop and regulate compliance with the rules set forth in the *AMO Concours Rules*; update rules as changes are made; make this information public in the updated publications;
 - ii. Organize, direct and officiate at all AMO International Conventions;
 - iii. Organize, direct and officiate at AMO Regional events when possible;
 - iv. Oversee the whole judging process to ensure equitability;
 - v. Appoint and train appropriate team captains and team members;
 - vi. Oversee the scoring process;
 - vii. Provide all necessary materials with which to accomplish the job, i.e., forms, clipboards, pens, pencils, calculators, resource materials, etc.;
 - viii. Prepare the judging results in the recommended order for presentation at the annual awards banquet;
 - ix. Appoint needed individuals to emcee and hand out awards at the annual awards banquet;
 - x. Certify the correctness of the awards list for publication in *American Motoring*;
 - xi. Make final decisions (with the support of the AMO Board of Directors) pertaining to any judging problems which arise;
 - xii. Domicile all judging records from AMO International Conventions for no less than four (4) years.

8. Assistant Concours Events Manager:
 - i. Assist Concours Events Manager in whatever capacity needed;
 - ii. Assume responsibilities of Concours Events Manager in the event the person in that position is unable to attend the AMO International Convention;
 - iii. Appoint a member in good standing to assist him/her.
9. Chapter Director:
 - i. Oversee chapter compliance with those guidelines outlined in the AMO Constitution (Article VII: Chapters);
 - ii. Issue Chapter Charters at intervals (one year/two years) to be determined by the Chapter Director. New chapters will receive a hard copy and existing chapters will receive their copy by email;
 - iii. Facilitate requests for new chapter status and act as a resource for same;
 - iv. Act as liaison between the Chapters and the Association;
 - v. Domicile records dealing with Chapters for a minimum of five (5) years;
 - vi. Direct Chapter Representative meeting at the annual AMO International Convention;
 - vii. The Chapter Director has the ability to make decisions, under the approval of the President. The President will report to the Board any such changes and the Board may, in turn, overturn any such decision by a majority of its members
 - viii. Receive and review completed sanctioned events forms from regional event host chapters; approve if guidelines are met;
 - ix. Provide sanctioning and insurance coverage certificates to regional event host chapters;
 - x. Provide the AMO Newsletter Editor and the AMO Website Manager with current information pertaining to AMO regional events as soon as the information is available;
 - xi. Maintain an AMO Calendar of Events which extends out at least three (3) years into the future;
 - xii. Work with regional event host chapter to ensure said events do not occur on the same weekend in the same geographical area
10. Website Manager:
 - i. Ensure that AMO has legal rights to the website he/she is managing;
 - ii. Retain the official AMO website at www.amonational.com;
 - iii. Use a program for the website that has latitude to do the following:
 1. Maintain the website to be user friendly;
 2. Maintain the website to be current (updated as frequently as changes take place);
 3. Maintain the website to contain useful information for members as well as potential members;
 - iv. Ensure that official AMO documents such as the AMO Constitution, the AMO Concours Rules, the AMO International Convention Guidelines, Calendar of Events, etc., are available and current; the AMO President and/or the AMO Board of Directors may request other such documents to be placed on the website;
 - v. Ensure that *American Motoring* and *Classified American* are available to members (password protected) for at least the past six issues.
11. Historical Archives Manager:
 - i. Maintain a library of information of historical value pertaining to AMC;

- ii. Maintain a library of information of historical value pertain to AMO;
 - iii. Solicit information which is determined to be missing (by any AMO member);
 - iv. Make this information available to AMO officers and Board Members upon reasonable request/by appointment;
 - v. Maintain a record of materials available in the library.
12. Model Car Events Manager:
- i. Organize, direct and officiate at all AMO Model Car Contests (when possible);
 - ii. Develop and update the *AMO Model Car Contest Rulebook*;
 - iii. Ensure compliance with the Rulebook;
 - iv. Ensure that copies of the *AMO Model Car Contest Rulebook* and judging sheets are available upon request;
 - v. When unable to attend the AMO International Convention, appoint a designate to officiate;
 - vi. Ensure that the current winner list is forwarded to the AMO Newsletter Editor and the AMO Website Manager for publication;
 - vii. Domicile records from past events for a minimum of three (3) years.
13. International Convention Director:
- i. Develop, update and maintain the *AMO International Convention Guidelines*; ensure posted on AMO official website;
 - ii. Provide guidance, direct and advise host chapter as per *International Convention Guidelines*;
 - iii. Report progress to AMO President;
 - iv. Ensure consistency between each convention year;
 - v. Ensure the event meets the expectations of the Association:
 - 1. Agenda set up so as not to conflict with official AMO meetings, special events (e.g., cruise, sightseeing tours);
 - 2. Family oriented;
 - vi. Make sure location, hotel, meals and any other expenses relating to the International Convention are affordable to the general membership;
 - vii. Provide the potential host club with a copy of the *International Convention Guidelines*;
 - viii. Make contact with the host chapter (minimum once a month) the year prior to the event;
 - ix. Approve all advertisements and publications relating to the Convention to ensure correct information (i.e., classes, appropriate sponsorship of event, etc.);
 - x. Approve all expenses, final reports, etc.;
 - xi. Make sure all reports are submitted in a timely manner;
 - xii. Look for potential International Convention host clubs with the assistance of the President;
 - xiii. Ensure health and well-being of host chapter before, during and after the event;
 - xiv. Streamline event.

ARTICLE V: BOARD OF DIRECTORS

SECTION 1: MEMBERSHIP

- A. The Board of Directors shall consist of nine (9) members at large. These members are to be elected by the general membership.
- B. The term of office for a Director shall be three (3) years, with the term commencing on January 1st following the election. The election of Directors shall rotate in such a way that three (3) positions shall be open for election each year.
- C. Each year, a call for resumes for interested Director candidates shall be in the September/October issue of *American Motoring*. Posting of the resumes shall be in the January/February issue of *American Motoring*. A specific, ample time frame shall be stated during which voting shall take place. Voting may be done via either US mail or email, with appropriate directions given. The AMO Secretary shall oversee the voting procedure and shall be the sole recipient of all ballots, except when the AMO Secretary is running for a Board position. In such a case, one of the other Elected Officers not running for the Board shall be asked by the AMO Secretary to be the recipient of said ballots. The votes shall be counted on May 15th. Following the voting, the AMO Secretary or his/her designate shall inform the AMO Chairman of the Board of the official results of the vote. The AMO Chairman of the Board shall within fourteen (14) days write each candidate a formal letter of appreciation for running for the office, and therein include the winners of the election.
- D. When the votes for the Board of Directors are counted, ties for First and Second place shall simply all win the election. However, if there is a tie for Third place, this tie shall be broken by the toss of a coin at the next Board of Directors meeting, unless some other equitable solution between the two Third place candidates can be agreed upon. The coin shall be tossed by one of the Third place winners and called by the other.
- E. Any AMO member in good standing may run for a Director position. Resumes must be submitted to the Secretary prior to January 31st on the year of the election. Information pertaining to openings, resume information and deadlines shall be published in the end of the year newsletter.
- F. The Chairman of the Board shall be elected by the Board to serve a three (3) year term, or a term which is concurrent with the term of the Director so elected. The Chairman shall be the Chief Executive Officer and Spokesperson for the Board of Directors.
- G. A Director may resign his/her position at any time by submitting a signed letter of resignation to the Chairman of the Board. The vacated position may be filled by a vote of the Board of Directors for their choice, or may remain vacant until the next official election.
- H. The Chairman of the Board of Directors may be removed from office for cause, that being his/her failure to uphold the AMO Constitution and/or the *AMO Code of Ethics for Officers and Directors*, or his/her failure to act in the best interest of the membership of AMO as a whole. Any current member of the Board of Directors may initiate such action. Removal from the Chairman position shall require a minimum vote of $\frac{3}{4}$ (six out of eight) of the Board members, accomplished via US mail, email, a series of phone calls or at a meeting of same. The initiating Director shall make all contacts with evidence readily available for the other Directors to analyze. Once this action has taken place and voting has been concluded, the Chairman shall be notified via US mail (signature receipt required) with a request to resign from the position with a ten (10) day window for response. Failure to respond within the allotted time frame (10 days beginning on the day he/she signed for the letter) shall be grounds for automatic dismissal. When at a meeting, the Chairman shall be requested to resign at the meeting. A negative

response by the Chairman shall force the other Directors to vote at that time. The Chairman may or may not be requested to resign from the Board of Directors as well. The Chairman may be removed from the Board of Directors through the same procedure described above. The remaining eight (8) Directors shall then elect an interim Chairman of the Board to serve through the next year's annual meeting of the Board, at which time a new Chairman of the Board shall be elected.

- I. Any member of the Board of Directors may be removed from office for cause, that being his/her failure to uphold the AMO Constitution and/or the *AMO Code of Ethics for Officers and Directors*, or his/her failure to act in the best interest of the membership of AMO as a whole. Any current member of the Board of Directors may initiate such action. Removal of a Board member shall require a minimum vote of $\frac{3}{4}$ (six out of eight) of the Board members, accomplished via US mail, email, a series of phone calls or at a meeting of same. The initiating Director shall make all contacts with evidence readily available for the other Directors to analyze. Once this action has taken place and voting has been concluded, the Director shall be notified via US mail (signature receipt required) with a request to resign from the position with a ten (10) day window for response. Failure to respond within the allotted time frame (10 days beginning on the day he/she signed for the letter) shall be grounds for automatic dismissal. When at a meeting, the Director shall be requested to resign at the meeting. A negative response by the Director shall force the other Directors to vote at that time. The position shall remain vacant until the next election. The Director receiving the fourth most votes shall fill out the remaining term of the dismissed Director, providing that the dismissed Director still has time remaining on his/her initial placement as Director.
- J. The current President of AMO shall not be a seated member of the Board, and shall not have a vote on matters brought before the Board. If a President is elected who is also seated on the Board, their seat shall be forfeited and an interim replacement sought to fill out the term. The replacement may be nominated by the President-elect and is subject to approval of the Board.

SECTION 2: DUTIES

- A. The Board of Directors shall be the final authority in matters regarding the Association, subject to law, and to the provisions set forth herein as well as in other official AMO documents.
- B. The Board of Directors shall meet at least once yearly. This meeting shall take place at the annual international convention. A minimum of five (5) Directors must be present to establish a quorum. Unless otherwise specified, five (5) Directors shall constitute a simple majority.
- C. Board Members, Elected Officers and Appointed Officers and spouses of these individuals are requested to attend Board meetings. Only Board members, however, have voting privileges. Input is solicited from all parties in order to attain the best possible guidance by the Board.
- D. Members of the Board not present at the annual meeting may not vote by proxy. An absent Director may submit an opinion in writing for consideration only.
- E. The Chairman of the Board shall solicit input from the Directors, Elected Officers and Appointed Officers, create an agenda, and mail/email said agenda to all Directors, Elected Officers and Appointed Officers no less than thirty (30) days prior to the annual meeting.
- F. The Chairman of the Board may call special meetings of the Board only. Written notice of such meetings must be made by mail/email no less than thirty (30) days prior to the meeting. Above quorum and majority requirements apply.
- G. In place of a meeting, information and action may be accomplished via mail/email. In all cases, Directors must be mailed/emailed a ballot and an explanation of the action. A response shall be

required within ten (10) calendar days via return mail/email. Above quorum and majority requirements apply.

- H. The AMO Secretary shall report the outcome of the annual Board of Directors meeting to the President immediately following the counting of the votes on the proposals made at the meeting. The AMO President, or a person of his/her choice, shall report the highlights of the meeting to the AMO membership at the annual AMO membership meeting following the AMO Board of Directors meeting.

ARTICLE VI: FISCAL POLICIES

SECTION 1: STATEMENT OF THE ASSOCIATION

- A. American Motors Owners Association, Incorporated, is exempt from Federal Income Tax under provisions of the Internal Revenue Code. Specific information is on file with the Treasurer.
- B. American Motors Owners Association, Incorporated, is a not-for-profit corporation, incorporated under the laws of the State of Wisconsin. Specific information is on file with the Treasurer.
- C. No individual members, officer, committee or other official entity shall share any right or financial interest in the assets of the corporation.

SECTION 2: POLICIES

- A. The fiscal year of the Association shall be from January 1st through December 31st.
- B. This fiscal year shall apply to all chapters as well.
- C. The Board of Directors shall set fiscal policy. Said entity is the sole responsibility for any such initiation.

ARTICLE VII: CHAPTERS

SECTION 1: FORMATION

- A. Any group of AMC members may apply to form an official chapter of AMO. Such application must be sent to the Chapter Director.
- B. The Chapter Director shall sanction the boundaries of a chapter at the time of chapter application. The Chapter Director must approve any changes to the boundaries of a chapter.
- C. Any chapter application must include a set of chapter by-laws and a current chapter roster. All executive members of the chapter should be members in good standing of the Association.
- D. Decisions by the Chapter Director are binding (see Article IV, Section 2, Paragraph F, Line 10).

SECTION 2: RESPONSIBILITY

- A. Chapters are solely responsible for ensuring they maintain their respective dues to the Association. Chapters not in compliance with this directive or cases of excessive instances of default are subject to forfeiture of their Chapter Charter.
- B. Each chapter shall appoint a Chapter Representative who shall in turn act as liaison between the Chapter, the Chapter Director and other Chapters.
- C. Chapters shall conduct their business in accordance with the guidelines set forth herein, in addition to those which they establish for themselves. No chapter activity shall be in conflict with any National or Regional event.

- D. Chapters shall submit a yearly, up-to-date roster to the Chapter Director no later than December 1st of each year. Failure to comply with this directive may be grounds for forfeiture of their Chapter Charter.
- E. Each chapter is encouraged to send a copy of its publication to the Chapter Director and the President. Inter-chapter exchange is highly encouraged.

SECTION 3: DUALITY

- A. In a case where conditions exist, chapter duality may be acceptable. Such a case shall be approached on an individual basis to be determined by the Chapter Director.
- B. Duality may be applied for by any existing chapter of an AMC car club. A majority of the chapter membership must be in favor of such a move. Applications for duality shall be the same as those for regular chapters, with the Chapter Director making the final decision.

ARTICLE VIII: CONSTITUTIONAL AMENDMENTS

This Constitution may be amended by the Board of Directors. This shall require a vote of two-thirds (2/3) of those Directors present or responding to a mail vote. Amendments may be initiated by an Officer or Director, or by a signed petition with signatures of at least ten percent (10%) of the general membership. Said petition must be delivered to and certified by the Chairman of the Board in conjunction with the Membership Director. Upon certification, the Board of Directors shall vote on said petition.

ARTICLE IX: DISSOLUTION OF THE ASSOCIATION

It shall require a one hundred percent (100%) vote of the Board of Directors to dissolve the Association. All Board members, whether present or not, must consent to dissolution. In the event of dissolution, the assets of the Association shall be used to pay all current and contingent liabilities. Should any assets remain after liquidation, same shall be disbursed in a manner determined by the Board of Directors.